

**Lumber City Development Corporation  
Minutes of the Board of Directors**

**April 22, 2015 Board Meeting  
500 Wheatfield Street  
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Donna Braun	Joe McMahon
Dave Gross	Andrea Moreau
Joe Fonzi	Art Pappas
Ed Janulionis	Brian Pettit
Garry Krause	Douglas Taylor

Also Present: Community Development Director Michael Zimmerman  
Planning & Development Specialist Laura Bernsohn

Absent: Mitch Banas Nick Maniccia  
Joe Miranto

**Minutes Review**

The minutes from the March 18, 2015 board meeting were included in the package and the Board took a few minutes to review them. As there were no questions or clarifications:

Resolution: Moved by Director Moreau,  
  
That the Board of Directors approves the minutes of the March 18, 2015 meeting.  
  
Seconded by Director McMahon and unanimously approved.

**Treasurer's Reports**

The March 2015 report was distributed to the Board for review. Andrea Moreau went over the details of the report and her and Michael Zimmerman answered all questions. The March 2015 report indicated a total in all accounts to be \$845,966.18

Resolution: Moved by Director Gross,  
  
That a motion is made to approve the March 2015 Treasurer Reports.  
  
Seconded by Director McMahon and unanimously approved.

**Committee Reports**

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee held a meeting on April 20, 2015. Minutes from the meeting were included in the Board packet. Director Moreau went through the projects and answered all questions.

**Super Sun Capsule:** A new business opening in the Mid-City Plaza submitted a microenterprise application for \$14,000.00 for advertising, equipment purchase, inventory, computer software and capital improvements.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the Microenterprise Grant for Super Sun Capsule for \$14,000.00 contingent on review of lease from Mid-City Plaza

Seconded by Director Pappas and unanimously approved.

**500 Fitness:** A business opened in February 2015 has submitted a microenterprise grant for \$23,165.00 for additional equipment, storage, signage, décor, marketing, and additional computers and software. This business will create 5 part-time employment positions.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the Microenterprise Grant for 500 Fitness in the amount of \$23,165.00

Seconded by Director Gross and unanimously approved.

**Audit Presentation:** During the Finance Committee meeting Douglas Zimmerman of Toski & Co., PC presented the 2014 financial audit. A summary of the report was included in the Board packet and Director Moreau and Michael Zimmerman reviewed the findings of the report and answered all questions.

**Projects Review:** The Projects Review Committee did not hold a meeting in April.

**LCDC Project Summary Report:** A projects summary report was distributed to the board. Michael Zimmerman went over the details of the document. The board discussed the projects and Michael Zimmerman answered all questions.

**NYMS Applications:** Included in the Board packet was a summary of the Oliver Street Façade Renovation Program projects. The list detailed approved projects and applicants for the program. Michael Zimmerman updated the board on all the projects and answered all questions. Laura Bernsohn updated the board on the community presentations being held at the Dom Polski Club. Laura distributed information for meeting facilitators and answered all questions.

**Personnel:** Director Pettit and Michael Zimmerman discussed an Information Matrix that was included in the Board Packet. The Matrix showed information from 2005 to present regarding LCDC deals, grants, loans and job creation.

**Marketing:** The Marketing held a meeting on April 21, 2015. Minutes from the meeting were included in the Board packet. Director Gross went over the details of the meeting and answered all questions

**TV Advertising:** Director Gross went over the details of a proposal received from

WGRZ, Channel 2, for advertising. The proposal provides 105 30-second ads. Director Gross answered all questions regarding the proposal.

Resolution: Moved by Director Gross,

That the Board of Directors approves the proposal for TV advertising in the amount of \$5,075.00 It was noted that the ad will be provided to the board for review prior to running.

Seconded by Director Moreau and unanimously approved.

**Governance:** The Governance Committee did not hold a meeting

**Old Business:**

**City Projects Update:** Michael Zimmerman provided the board with the status of current city projects. Michael indicated that the current projects were out to bid and moving forward. The board discussed the projects and Michael Zimmerman answered all questions.

**Brownfield Opportunity Area:** Michael Zimmerman informed the board that North Tonawanda received the official NY State Brownfield Designation.

**New Business:**

**LCDC Property Marketing:** A document detailing available properties was included in the Board packet. Michael Zimmerman discussed the properties with the board and the potential for development.

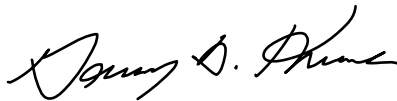
**Oliver Street Development Community Meetings:** The meeting will be held at 5:30 p.m. on April 23, 2015 and April 28, 2015 at the Dom Polski Club on Oliver Street.

**Other Activities:** 3/28-29 T-NT Expo, 4/2 Leadership Niagara, 4/8 Twin Cities Promotion, 4/21 Riviera Board Meeting.

The next board meeting is scheduled for May 20, 2015, 5:30 p.m. at 500 Wheatfield Street.

There being no further business, a motion was made by Director Moreau to adjourn the Board meeting at 7:09 p.m. Seconded by Director Gross and unanimously approved.

Respectfully submitted,



Garry Krause  
Secretary, LCDC  
April 22, 2015